



PHONE: (0265) 2337872

(0265) 2331589

(0265) 2331590

EMPLOYEES' PROVIDENT FUND ORGANISATION
(MINISTRY OF LABOUR & EMPLOYMENT-GOVT OF INDIA)
REGIONAL OFFICE, VADODARA, GUJARAT STATE

BHAVISHYA NIDHI BHAVAN, AKOTA STADIUM ROAD, AKOTA, VADODARA, GUJARAT -390 020

No: GJ/RPFC/BRD/Admn-II/File(01)/Vol.II/541

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FOR WEB PUBLICITY

Tender Notice

EPFO, Regional office, Vadodara invites sealed quotations from Govt Agencies/Semi Govt Agencies/Co-operative agencies for providing **Store & Stationery and Printing & Binding items** mentioned in **Annexure-I & Annexure-II**. Both the annexure can be collected from this office or can be downloaded from official website of this office www.epfovadodara.com under the link "Tender". The articles should be of good quality and reputed brand.

The Maximum Retail Price (MRP) & (Offer rate) of the articles mentioned in Annexure-I & II should be indicated by the agencies in their quotations wherever applicable and it should reach to undersigned latest by **28.02.2017** in sealed envelope superscribed by "**Quotation for Store/Stationery & Printing/Binding items**". The 'Offer rates' quoted by the agencies will be inclusive of all kinds of taxes and charges and will be valid for one year from 01.04.2017 to 31.03.2018.

The office reserves the right to reject any or all quotations without assigning any reason. The interested agencies may collect the Annexures and sample of Proformas from this office on any working day before 24.02.2017.

(Annexure-I & II are mentioned below)

Sd-
(S. Bandyopadhyay)
Regional P. F. Commissioner (Admn)
Regional Office, Vadodara.

To,
The Assistant Director (IS),
Regional Office, Vadodara

.....With a direction to upload the tender notice in EPFO, Vadodara website by today.

ANNEXURE - I
STORE AND STATIONARY ITEMS, 2017

Sr No	Name of the items	UNIT	M.R.P.	Offer Rate	Sr.No.	Name of the items	UNIT	M.R.P.	Offer Rate
1	Carbon Box Blue ½ ize Kores	PKT			72	Computer stationery 15x12x1, 80 gsm ledger paper(continuous paper)	1000		
2	Carbon Box Black ½ ize Kores	PKT			73	Computer stationery 15x12x2, 70 gsm ledger paper(continuous paper)	1000		
3	Pin Elephant 75 to 100 grams	PKT			74	Computer stationery 15x12x3, 60 gsm ledger paper(continuous paper)	1000		
4	U pin Elephant Pointed clips 35 mm	PKT RATE FOR 10 BOXES			75	Computer stationery 15x12x4, 60 gsm white paper(continuous paper)	1000		
5	U Pin Elephant round 26 mm	PKT RATE FOR 10 BOXES			76	Printed form No 23(continuous paper) as per New sample	3000		
6	Stapler Pin No 10-1M (20X50 staples) kangaroo	PKT RATE FOR 20 BOXES			77	Printed form No 24(continuous paper) as per New sample	3000		
7	Stapler Pin 24/6 (20x50)	PKT RATE FOR 20 BOXES			78	Cheque Forwading hindi(continuous paper)	1000		
8	Green lace good quality	1 PKT			79	Poker Steel	Pkt rate for 10 Nos.		
9	Red tag good quality	1 PKT			80	Poker Plastic	Pkt rate for 10 Nos.		
10	Stapler machine Kangaro HD-45 (Medium)	PKT rate for 10 Pcs.			81	Cello Tape 1inch, 0.75 inch, 0.5 inch	Nos.		
11	Stapler machine Kangaro HP-45 (Large)	1 Pc.			82	Brown tape 1.25 inch	Nos.		
12	Stapler No 10 Kagaroo (Small)	PKT rate for 10 Pcs.			83	Paper weight	1 No.		
13	Computer stationery 10x12x1 ,80 gsm white paper(continuous paper)	1000			84	Pin for notice Board	1 Pkt		

14	Computer stationery 10x12x2, 70 gsm white paper(continuous paper)	1000			85	Numbering Ink	Nos.		
15	Computer stationery 10x12x3, 60 gsm white paper(continuous paper)	1000			86	Numbering Machine 12 digit for Numbering Only	1 No.		
16	Computer stationery 10x12x1, 80 gsm ledger paper(continuous paper)	1000			87	File cover Printed	Nos.		
17	Computer stationery 10x12x2, 70 gsm ledger paper(continuous paper)	1000			88	Rubber Band	Pkt.		
18	Computer stationery 10x12x3, 60 gsm ledger paper(continuous paper)	1000			89	Plastic Scheduled file cover	1 NO.		
19	Computer DATA cartridge 160 GB (one Box) HP	Pkt rate for 10 Nos.			90	Fevi Stick	PKT RATE		
20	CD-R box containing 100 CD (SONY)	1 spindle			91	Rorito T-MAX ink Pen(Black)	Nos.		
21	CD-RW Sony, 100 CD rate	1 spindle			92	Rorito T-MAX ink Pen(Blue)	Nos.		
22	DVD-R Sony Brand	Pkt rate for 10 Nos.			93	Rorito T-MAX ink Pen(Green)	Nos.		
23	DVD-RW Sony Brand	PKT rate for 5 Nos.			94	Rorito T-MAX ink Pen Refill	Nos.		
24	Kangaro Punch 280 (8cm) Small	1Nos.			95	Door Closure (Godrej)	Nos.		
25	Kangaro Punch 700 (8cm) Big size	1 Nos.			96	Doormat	Nos.		
26	Stamp pad small size	Pkt rate for 10 Nos.			97	Plastic Bucket	Nos.		
27	Stamp pad Big Size	Pkt rate for 10 Nos.			98	Plastic Dori Bundle	Nos.		
28	Erase ex fluid Kores	Pkt rate for 10 Nos.			99	Dust Bin (Small)	Nos.		
29	Plastic Scales 30 Cms	Pkt rate for 10 Nos.			100	Dust Bin (Large)	Nos.		
30	Pin O clip	Pkr rate for 12Nos.			101	Air Wick Refill	Nos.		
31	Register Ledger 200 pages	Nos.			102	Fevicol(500gms)	Nos.		
32	Drafting White paper	1 Pkt			103	Phenyl Carbo 5 ltrs	Nos.		

33	Copier Paper legal Size JK red	Pkt			104	Phenyl ball 100gms	PKT		
34	Copier Paper White A/4 size, JK Red	1 Pkt			105	Soft Broom	Nos.		
35	A-4 size green ledger paper	1 Pkt			106	Hard Broom	Nos.		
36	Marker Pen	Pkt. rate for 10 Nos			107	Odonil Medium Size	Nos.		
37	Board Marker Pen	Pkt rate for 10 Nos.			108	Room Freshner	Nos.		
38	Citizen Calculator 12 digit	Nos.			109	Toilet Cleaner	Nos.		
39	Adheshive Tape small	Nos.			110	Tube Light 40 w	Nos.		
40	Ruled Register 01 quire	Nos.			111	CFL-11w	Nos.		
41	Ruled Register 02 quire	Nos.			112	Wiper Good Quality	Nos.		
42	Ruled Register 03 quire	Nos.			113	Acid Bottle	Nos.		
43	Ruled Register 04 quire	Nos.			114	Hand Wash Liquid	Nos.		
44	Box file Best Quatlity	1 No.			115	Fish Soap	Dozen rate		
45	Official File (Blue/Pink/Green) with Printed Cover	1 No.			116	Potta Dori	Nos.		
46	Use & through ball pen blue good quality	Nos.			117	Colin	Nos.		
47	Cello gel Pen (Red)	Nos.			118	Deterzent powder	500gms		
48	Add gel pen Blue	Nos.			119	Check Duster	Nos.		
49	Add gel pen green	Nos.			120	Spike guard Anchor	Nos.		
50	Add gel pen Black	Nos.			121	Extension Board	Nos.		
51	Computer Mouse	Nos.			122	Chok 40W	Nos.		
52	Noting Sheet green	1000			123	Starter Philips	Nos.		
53	Plastic File Folder	Nos.			124	Wire			
54	Confrence pad, 25 pages	Nos.			125	Plastic Kuttcha	Nos.		
55	Luxor Pilot Pen (Blue)	Nos.			126	Toilet Brush	Nos.		
56	Add Gel Pen Refill	Nos.			127	Matherpat, White	100 Mtrs		
57	Post it Multicolour	Pkt rate for 10 No.			128	Chowk 11w	Nos.		
58	Eraser	Pkt rate for 10 Nos.			129	P.L. 11w	Nos.		
59	Fevi quick	Nos.			130	Tube light side holder	Nos.		
60	Reynolds Green Gel pen	Nos.			131	Capacitor 2.5 ampere	Nos.		

61	Gum 700 ml	Nos.			132	Hallogen 150w	Nos.		
62	Gum 150 ml.	Nos.			133	Chowk 150w	Nos.		
63	Pencil Natraj	Pkt rate for 10 Boxes .			134	CFL 40w	Nos.		
64	Ruled Paper D/F/S 480 sheets	Pkt.			135	Tubelight 20w	Nos.		
65	Un- Ruled paper D/F/S 480 sheets	Pkt.			136	Anchor Switch 6 amp.	Nos.		
66	Printronix p7000 spool Box containing 6 Nos	Pkt rate for 6 Ribbons			137	Achor Plug 6 amp.	Nos.		
67	RIBO-0015 Spool	Pkt rate for 6 Ribbons			138	Fan Regulator	Nos.		
68	Pen Flair Hydra Gel Green & Red	Pkt.			139	MCB 20 amphere	Nos.		
69	Computer stationery 15x12x1, 80 gsm white paper(continuous paper)	1000			140	MCB 10 amphere	Nos.		
70	Computer stationery 15x12x2, 70 gsm white paper(continuous paper)	1000			141	ELCB 63 amphere	Nos.		
71	Computer stationery 15x12x3, 60 gsm white paper(continuous paper)	1000			142	Angle Holder	Nos.		

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[S. Bandyopadhyay]
Regional P.F. Commissioner (Adm)
Regional Office, Vadodara

ANNEXURE - II
PRINTING & BINDING ITEMS, 2017

Sr No	Name of the items	UNIT	M.R.P.	Offer Rate	Sr.No.	Name of the items	UNIT	M.R.P.	Offer Rate
1	Form No. 2	1000			37	Date of Coverage Proforma	1000		
2	Form No. 5 & 10	1000			38	Visitor slip colour perforated book	50 Nos.		
3	Form No. 10 D (white) sets with instructions	1000			39	Inward register with numbering 100 pages	1000		
4	Form No. 13 R(New)	1000			40	VDR	1000		
5	Form No. 19(Green Color) sets with instructions	1000							
6	Form No. 10 C (Pink color) sets with instructions	1000			41	Recovery Register	1000		
7	Form No. 31(Green color) sets with instructions	1000			42	Cheque recredit Proforma 200 Pages	1000		
8	Form No. 9 on ledger paper full size & back side laminated	1000			43	Joining Proforma	1000		
9	Acknowledgement slip (RPAD)	1000			44	Tour Dairy EO	1000		
10	Form No. 20, 5 IF, (Pink color) sets with instructions	1000			45	Service book in ledger Paper	1000		
11	White Vistor slip with logo	1000			46	Bank Confirmation Proforma	1000		
12	Declaration Form A-4 size both side	50 pad			47	UCD Proforma	1000		
13	T A Bill Form	1000			48	Hindi Certificate	100		
14	Enquiry report E.O.(as per sample)	1000			49	Hindi Workshop Certificate	100		
15	Appendix 33 (reconciliation)	1000			50	MO Cheque back Slip book	Nos.		
16	Contingent bill	1000			51	Specimen Signature Card	1000		

17	Inspection Proforma	1000			52	Printed Proforma on ¼ size white paper both side	1000		
18	Printed Envelope Brown 11" X 5" with window & Message	1000			53	Printed Proforma on ¼ size white paper single side	1000		
19	Printed Envelope White 11" X 5" with window & Message	1000			54	Printed Proforma on 1/3 size white paper both side	Nos.		
20	Printed Envelope Brown 16" X 12" with cloth cover & Message	1000			55	Form 9 Puttha	1000		
21	Life Certificate	1000			56	Annual Report Magazine as per sample	Nos.		
22	Out ward register 100 page	1000			57	Binding Charge of Cash Books	Nos.		
23	Form No-11 for un-exempted	1000			58	CL/RH/COMPEN Profoma	1000		
24	Spot Memo Book perforated	1000			59	Forwarding of list of Pension Payment proforma	1000		
25	Requisition Proforma	50 Books			60	D.O Letter as per Sample	1000		
26	Budget Register 250 pages Ledger Paper	1000			61	Pay Slip(As per sample)	1000		
27	Annexure-V single side	1000			62	Staff PF Annual Slip	100		
28	EDP Account Forwarding	1000			63	Form 9 Puttha	PAIR		
29	Form 24 Puttha Pair	PAIR			64	Printed Envelope Brown 12" X 10" with cloth cover & Message	1000		
30	Cash Book Bank	Nos.			65	A-4 size paper printing (single side)	1000		
31	Principal Employer 7A Summons	1000			66	A-4 size paper printing (both side)	1000		
32	Printed Proforma on 1/3 size white paper one side	1000			67	Annual Hindi Magazine "Gurjari" as per sample	Nos.		
33	Appendix –E	1000							
34	Pre printed Claim return Proforma for Dot Matrix Printer(As per sample)	1000							

35	Pre printed Claim return Proforma in A4 for Laser Printer(As per sample)	1000							
36	Descriptive roll	1000							

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[S. Bandyopadhyay]
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